

Frequently Asked Questions / Suggestions

WHAT IS THE MAXIMUM NUMBER OF GUESTS ALLOWED AT THE PERRY HOUSE?

Your style of service will determine the maximum number of guests as shown below:

Roaming Receptions	130
Buffets	130
Formal Plated Receptions	115
Perry House Captain's Room (inside)	80 seated
Outside & Carriage House	130 seated

WHAT IS THE AMOUNT REQUIRED FOR OUR INITIAL DEPOSIT??

The initial investment to confirm and reserve your date for The Perry House is \$2,500. This is a non-refundable payment. The Perry House is first come, first served.

WHAT IS THE DIFFERENCE BETWEEN THE SERVICE STYLES AND SEATING ARRANGEMENTS?

- ♥ **ROAMING RECEPTIONS:** The Roaming Reception offers a way for your guests to mingle with each other and enjoy the various areas of the property. The menu is served both butler style and/or experience stations. With this service style you can expect about half of your guests to be seated at any one time. Guest tables with chairs and high cocktail tables are scattered throughout the property. In addition, your guests are welcome to utilize the seating around the fire pit, the arbor and in the upstairs lounge.
- ♥ **BUFFETS:** Please discuss with your event manager the best use of our venue space for this service style.
- ♥ **FORMAL PLATED:** A formal plated style of service requires the entire party to be served in the same area. See above for guidelines or ask your Event Manager.

IF WE CHOOSE THE ROAMING RECEPTION, WILL OUR GUESTS BE SATISFIED WITH THE AMOUNT OF FOOD?

Yes! The food that is prepared for our Roaming Receptions is actually more than the amount of food served at a plated dinner. It is a "full" meal presented in a fun & unique manner.

WHAT SPECIAL PROVISIONS MUST WE MAKE FOR A FORMAL PLATED RECEPTION?

- ♥ 14 days prior to your event, the exact count of each entrée choice must be given to your Event Manager, including a breakdown of how many of each entrée per table (for example: Table 1 has 3 fish & 5 beef).
- ♥ Each guest must have a place card that clearly indicates which entrée they have preordered.
- ♥ Please remember that each table takes approximately 2-3 minutes to serve, so be aware that the more tables you have, the longer dinner service will take from start to finish.

For more explanation on formal plated receptions, please consult your Event Manager.

WHAT IS YOUR ALCOHOL POLICY?

As an Alcoholic Beverage Licensee, The Perry House is subject to the regulations of the State Alcoholic Beverage Commission. With that, our guests are allowed to bring in wine and champagne only (\$18 corkage fee applies); beer and distilled spirits must be purchased through The Perry House. However, our alcohol prices are generally lower than other venues in town and our house wines and champagnes are similar in price to what you would find in chain stores, making it a real value when you consider the time involved to shop, purchase and make the necessary arrangements to have delivered to The Perry House.

WHAT TIME DO YOU CLOSE THE BARS/ANY OTHER ALCOHOL POLICIES WE NEED TO BE AWARE OF?

Last call will be made 30 minutes prior to the end of your contracted event time and no alcoholic drinks will be served within 20 minutes of the scheduled end of your event. Our bartenders will not serve to minors and will not serve to guests who are obviously intoxicated. There are no shots served at the Perry House.

WHAT IS THE GRATUITY POLICY?

Tips and gratuities are not automatically added to your pricing; rather they are graciously left to your discretion but always appreciated by your event staff. There is an operations fee included in the pricing that is not a gratuity -; please see your contract for a more detailed explanation of this fee.

HOW EARLY CAN WE ARRIVE AT THE PERRY HOUSE?

The Perry House will be opened 2 hours prior to the start of your event unless additional set-up time has been added to your package. This time may be used for pictures, deliveries, additional decorations and occupancy of the Bride's Room. This is not to be used as a time for guests to arrive early. Due to the time needed to prepare the facility for your event, guests will not be allowed to enter The Perry House earlier than 15 minutes prior to the Event Start time.

WHAT DO I NEED TO KNOW ABOUT OUR REHEARSAL AT THE PERRY HOUSE?

If your ceremony will be held at the Perry House, please note that the 1 hour rehearsal included in the price is only for handling the opening and closing of the facility. If you are delivering personal items at that time, notify us and we will also have someone to check those in for you. The running/organizing of your ceremony rehearsal will need to be handled by you (or who you delegate it to), your officiant, or your wedding planner. The 1 hour ceremony rehearsal may be scheduled up to 8 weeks in advance and is subject to availability.

DO YOU OFFER ANY CENTERPIECE OPTIONS?

Yes, The Perry House offers a complimentary flameless candle centerpiece. Please ask your Event Manager for details or see our Preferred Vendor List for recommendations of Florists.

WHAT ARE OUR MUSIC OPTIONS AT THE PERRY HOUSE?

- ♥ The Perry House offers complimentary background music in the genre of your choice.
- ♥ Acoustic instruments (such as violin, guitar, harp, cello, etc.) of all types are allowed inside; some limitations apply outside. Please discuss any questions with your Event Manager. Some local musicians may be found on our Preferred Vendor's List. Bands with amplified music are not allowed.
- ♥ DJs are allowed inside only and must be provided by a vendor from our Vendor List only.

WHO IS IN CHARGE OF THE DETAILS OF MY CEREMONY AND RECEPTION?

- ♥ Your Event Manager will work with you to develop the overall concept of your wedding day (timeline, menu, set up, service style, policies, etc.).
- ♥ On the day of your event, your Perry House On-site Captain will facilitate all of the details determined throughout the planning process with your Event Manager. Your Captain will run the service staff, keep the timeline running smoothly, make sure the setup is as you want it, and is there for you to make sure you are well taken care of.
- ♥ If you need additional assistance, or would like help coordinating all of the other facets of your wedding day, we suggest hiring a Wedding Planner. Please ask your Event Manager for recommendations.

WHEN WILL OUR FINAL CONSULTATION TAKE PLACE?

Unless other arrangements are made, we will have a final consultation approximately 2 weeks prior to your wedding day. At that time your Event Manager will go over final menu selections, guest count and timeline.

IS SMOKING ALLOWED ON THE PROPERTY?

There are two designated smoking areas with seating. Smoking is not prohibited anywhere else on the property. Guests found smoking on the property will be asked to move to the designated smoking area.

CAN WE ADD OUR OWN DECORATIONS AT THE PERRY HOUSE?

Yes, however, there are some exceptions. Please see the Decorations section of The Perry House contract for detailed information.

WHEN CAN WE DROP OFF ITEMS SUCH AS DECORATIONS, FAVORS, WINE, CHAMPAGNE, ETC.?

These items can be dropped off no sooner than 2 hours prior to your event, with the exception of alcohol. All alcohol deliveries must be scheduled with your Event Manager. Other than the 2 hours included prior to your event, please be sure you make an appointment for any other needed visits as The Perry House does not have regular open hours and we do not want to disturb other guests during events that may be going on.

WHERE SHOULD WE TELL OUR GUESTS TO PARK?

There is ample parking in The Heritage Harbor Parking Lot directly across from The Perry House at 470 Scott Street. Like all hotels and facilities in the Monterey area, street parking is limited and paid lots are generally the best bet for convenience. Additionally, we will reserve for you one VIP spot and there is one disabled spot in the small Perry House lot.

ARE WE REQUIRED TO OBTAIN A CERTIFICATE OF LIABILITY INSURANCE?

Yes. Per our contract, the client must obtain a Certificate of Insurance in their name for a minimum of \$1,000,000 per occurrence and in the general aggregate for bodily injury and property damage. Your proof of insurance must have this special endorsement on the contract: **Cox & Young Ventures, LLC and Cox Holding Company, LLC, their officers, agents, employees, and servants are included as additional insured.** Most home owner's policies provide this for a nominal fee, or just Google "one day event insurance."

IS THERE A LIST OF EVENTS GOING ON IN THE AREA AROUND OUR WEDDING DATE?

Yes. Just go to <http://www.seemonterey.com/calendar> and put in your date range.

WHY MUST WE HAVE A CREDIT CARD ON FILE IF WE WILL NOT BE USING IT TO MAKE PAYMENTS?

As per the contract, in the event guest count exceeds contracted amount, the contracted end time is exceeded, or damage is made to The Perry House rooms or grounds by any guest, the additional amounts will be charged to your credit card for which a receipt and explanation of the charges will be sent to you prior to the charging the credit card.

WOULD YOU TELL ME MORE ABOUT THE BRIDE'S ROOM?

- ♥ The Bride's Room is made available two (2) hours before your contracted ceremony event start time if your package includes a garden ceremony at The Perry House
- ♥ Please keep in mind the size of the room is designed to accommodate the bride and the bridal party only, it is not intended or open for guests to arrive early. Therefore, we respectfully ask that you only invite your attendees & immediate family for this experience.
- ♥ The Bride's Room will be complete with a petite fruit & cheese platter, chilled water & cups.
- ♥ The Bride's Room has the ability to be kept private/locked to keep your incidentals private and also for the use of a private powder room. You will be given the code needed to gain access to the Bride's Room when you have your final consultation meeting with your Event Manager.
- ♥ If you wish for this room to remain private, as it is intended, it is your responsibility to let any guests you wish to share the room with know the code and the fact that you want the door to be closed whenever they leave the room.
- ♥ Please be aware that the Perry House Staff members will close the room when they see it open and empty and they do not have authority to unlock the room for any guests, other than the Bride & Groom should they forget their code.

CAN WE USE THE BRIDE'S ROOM TO GET READY IF WE ARE NOT HAVING THE CEREMONY AT THE PERRY HOUSE?

Yes. You can choose to add the two (2) hour use of the Bride's Room to your reception only package for \$250.

IF WE DO NOT HAVE THE BRIDE'S ROOM IN OUR PACKAGE, MAY WE USE IT DURING OUR RECEPTION?

Yes, you may utilize the Bride's Room during the reception solely for you, your bridal party and immediate family.

ARE THERE ANY SPECIAL RULES WE NEED TO BE AWARE OF FOR THE BRIDE'S ROOM?

Yes. For the sake of protecting the furniture, carpeting, etc. of the Bridal Room, irons are not allowed and extreme care is to be used with setting down any hot items, such as curling irons, where they will not burn fabric or carpet. Burn damage will be charged to client's credit card at a minimum of \$500.

CAN YOU TELL ME WHAT THE WEATHER CONDITIONS MAY BE DURING THE TIME OF OUR EVENT?

There are many Internet sites that give you average temperature and precipitation for the Monterey area; one is the Weather Channel. The Monterey County area is a beautiful location for Weddings; however, one must keep in mind the Monterey climate is regulated by its proximity to the Pacific Ocean and can be cool and foggy at times. Even on cool and foggy days, the beauty of the area shines through in an entirely different "light," but as is obvious, we have no control over what the weather conditions will be like on the day of your event and therefore you should be sure your guests are aware that The Perry House is an indoor/outdoor facility and they should be prepared by dressing in layers or have a wrap just in case.

WHAT WILL WE DO IF IT RAINS ON THE DAY OF OUR EVENT?

Depending on your number of guests, we can bring the entire party inside and would work quickly to do that. However, 80 seated guests in the Captain's Room of the main house is the limit. We also have a tent option available that covers the arbor and most of the lawn area. Please ask your Event Manager for more information and pricing on the tenting option.

WHILE THIS ISN'T A FREQUENTLY ASKED QUESTION, MANY PEOPLE LIKE TO "UNDERSTAND" WHERE THE VALUE (PRICING) FOR THE PERRY HOUSE VENUE FEE COMES FROM:

This is not given as a negotiating tool. All these amenities are always available at The Perry House, and whether your particular event has the need for them or not does not make The Perry House fees go up or down.

All necessary basic linens	... up to \$450 to rent	Staff to open up for décor/vendors	... up to \$150	Ceremony related:	
All necessary tables	... up to \$250 to rent	Staff to open for site checks	... up to \$100	Fruit & cheese platter	... up to \$30
Chivari Chairs	... up to \$700 to rent	Staff to set-up/breakdown	... up to \$250	Staff for rehearsal	... up to \$125
Garden Chairs	... up to \$490 to rent	Two bartenders on staff	... up to \$470	Staff to set-up/breakdown ceremony chairs	... up to \$200
Dance Floor not needed	... up to \$400 to rent	Trash removal/Recycle	... up to \$100	Lower alcohol costs from other venues	... \$\$\$\$
Use of House Centerpieces	... up to \$200 to rent	Janitorial services before/after	... up to \$240	View & Ambience	... \$\$\$\$
Use of heaters & umbrellas	... up to \$800 to rent	Janitorial supplies for day of	... up to \$30	Not your typical banquet room	... \$\$\$\$
Fill propane tanks for heaters	... up to \$240 to fill	Utility usage per event	... up to \$65		
Use of House Speakers & Mics	... up to \$650 to rent				
Use of TVs & DVD Players	... up to \$750 to rent				
All outdoor mini lights	... up to \$175 to rent/install				